

Description Dissertation Process

Below please find a summary of the most important steps of the dissertation process. More Information please find in the document "Process_Diss" and in your current examination regulations (the current examination regulations are valid for students who started their studies with the winter term 2006/2007 and later). Please read these documents carefully.

When is the earliest possible date for the start of my dissertation?

You can start with your dissertation after you have passed all final examinations (Final examinations are: Introduction to International Management Consulting, Management of Consulting Firms, Consulting Process, Areas of Consulting Competence I/Areas of Lean Manufacturing I).

We recommend that you also should have passed the credit record „Research Methods“ before starting the dissertation.

When do I have to start with the dissertation at the latest?

You **have** to start with your dissertation after you have passed **all final examinations and credit records**. Deadline is six weeks after the next semester start. Example: Lectures start on March 7th, dissertation start is April 21st. On this date the approved proposal including the dissertation contract (with signatures of you and your supervisor) has to be handed in at I-IMC. The dates will also be published on the website in time.

Two proposals – Credit record Research Methods and dissertation proposal

Don't be confused – there are two different proposals:

- One proposal you have to hand in as credit record for the course "Research Methods"
- The other one is the dissertation proposal you have to hand in together with your dissertation contract when starting your dissertation. You can use the proposal from the credit record as your dissertation proposal. In either case your dissertation proposal must be approved by your supervisor.

Dissertation Process

Dissertation Start

To announce the start of your dissertation, please send your filled in and signed dissertation contract to your programme manager (IMC Germany: Petra Höhn, ILMC: Ulrike Augart, IMC Asia: Bozena Badura). If you miss the deadline for the dissertation start, you have failed the dissertation for the first time. Postponement of the dissertation start is only possible for reason of illness (medical certificate necessary).

Extension of submission period

The regular submission period is four months after starting the dissertation. An extension of two months is possible. Additional extension is only possible for medical reasons (medical certificate necessary). The maximum additional extension period is two months. The approved application for extension of submission period (signature of supervisor) has to be handed in at I-IMC before the end of the submission period.

Submission of the dissertation

The student has submit four bound copies of the dissertation and two electronic versions at the examination office, Mr. Schwab, in time. If you miss the deadline for submission of your dissertation you have failed the dissertation for the first time.